While it is true that it is rather difficult to not participate in my class because I call on everyone several times each class period and everyone is expected and required to participate, there is a list of criteria I use to assess your participation.

In evaluating your class participation and determining your attendance/participation grade I examine the extent to which you live up to the following expectations for good participation:

1. Good attendance record (the fewer absences the better)
2. Arriving in class on time (seated and ready to work when the class period begins).
3. Coming to class prepared:
   - All necessary materials brought to class (books, paper, pen/pencil, assignments etc.)
   - All assignments read and completed
   - Questions (if any) regarding assignments prepared
4. Speaking German in class:
   - Asking questions in German. Be sure to know how to request assistance, phrase questions and indicate that you do not know or understand in German
   - Greeting and speaking to me and your classmates in German while in class
   - Avoiding the need to have unknown words translated, using German to paraphrase or describe a word you do not understand in German or do not know how to say in German
5. Volunteering to answer questions or provide comments, insights or observations
6. Completing in-class activities according to the directions given
7. Working cooperatively in pairs or groups to complete assignments and activities in a productive and timely fashion
8. Listening carefully and quietly and paying attention:
   - When the instructor or fellow students are speaking or making presentations
   - When completing or reviewing drills and exercises or discussing texts in class (i.e. following along, knowing where we are and correcting your work)
9. Allowing other people in the class to work without interruption
Students will evaluate themselves in terms of their daily participation according to the attached participation check list and using the code system on the next page. Then students should evaluate their participation for the week based on the point system on the next page. The instructor will also track students participation daily and collect these sheets and provide feedback every 2-3 weeks. Failure to turn in this sheet on time will result in a reduction of the students participation score for the period covered.
CODES FOR TRACKING PARTICIPATION

AB = Absent, excused

AP = Active participation (volunteering to answer questions/initiating questions, working productively on group assignments/activities, using German to communicate)

D = Disruptive

E = Using English in class without permission.

I = Inattentive (not paying attention in class, not listening to instructions or following along during class exercises, working on outside work in class).

LP = Little participation

MM = Missing materials (books, paper, pen or pencil, assignment etc.)

MP = Moderate participation (participating, but could apply greater effort)

T = Tardy (not in your seat ready to work, when it is time for class to begin)

UC = Uncooperative (unwilling to perform required tasks or respond to questions)

UP = Unprepared (assignment not completed/read etc.)

SCORING SYSTEM

E+ (5 points) Exceptional The student consistently respects the principles and exceeds the requirements for good participation as listed in the checklist.

E (4 points) Excellent The student consistently respects the principles and meets the requirements for good participation as listed in the checklist.

S+ (3 points) Fully developed The student almost always respects the principles and meets the requirements for good participation as listed in the checklist.

S (2 points) Adequately developed The student on average respects the principles and meets the requirements for good participation as listed in the checklist.

S- (1 point) Less than adequately developed The student more often than not does not respect the principles or meet the requirements for good participation as listed in the checklist.

U (0 points) Absent or failing The student fails to respect the principles or meet the requirements for good participation as listed in the checklist.
Deutsch | BEWERTUNG DES TEILNEHMENS | Name ___________________________
--- | --- | ---
Frau Zemil | (EVALUATION OF PARTICIPATION) | Klasse _______________________

**bewertete Wochen (weeks evaluated)**

<table>
<thead>
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<th>von</th>
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<tbody>
<tr>
<td>____</td>
<td>1.</td>
<td>Good attendance record</td>
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<tr>
<td>____</td>
<td>2.</td>
<td>Arrives in class on time and is ready to work when the bell rings</td>
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| ____ | 3. | Comes to class prepared:
   - All necessary materials brought to class (books, assignments etc.)
   - All assignments read and completed
   - Questions (if any) regarding assignments prepared |
| ____ | 4. | Speaks German in class:
   - Asks questions in German. Knows how to request assistance, phrase questions and indicate that does not know or understand in German
   - Greets and speaks to me and classmates in German while in class
   - Avoids the need to have unknown words translated, uses German to paraphrase or describe a word not understood in German or not able to say in German |
| ____ | 5. | Volunteers to answer questions or provide comments, insights or observations |
| ____ | 6. | Completes class activities according to the directions given |
| ____ | 7. | Works cooperatively in pairs or groups to complete assignments and activities in a productive and timely fashion |
| ____ | 8. | Listens carefully and quietly and pays attention:
   - When the instructor or fellow students are speaking or making presentations
   - When completing or reviewing drills and exercises or discussing a text in class (i.e. following along, knowing where we are and correcting your work) |
| ____ | 9. | Allows other people in the class to work without interruption |

_______ Overall Score for this ____-week Period

**COMMENTS:**